



- Jan May Sep
- Feb Jun Oct
- Mar Jul Nov
- Apr Aug Dec

OFFICIAL BOARD REPORT FORM
 [TO BE SUBMITTED ON THE 1ST FRIDAY OF THE MONTH]

Date: _____

To: Pastor and the Members of the Official Board:

We, the _____ submit the following report.

The number of members working in this ministry is _____.

We have met _____ times last month.

The number of persons we have invited to the church is _____.

The number of persons joining our ministry last month _____.

We worked on the following projects last month:

We plan to work on the following projects next month:

Other comments (if any):

Organization	Beginning Balance	Credits	Total Revenue	Debits	Ending Balance

Humbly submitted: _____
Ministry Leader